

Health Reimbursement Account Claim Form

(Only medical deductible expenses are eligible for reimbursement)

Instructions

1. Enter in employee information even if claim is for dependent and sign the form.
2. Attach a copy of your latest explanation of benefits (EOB) from your insurance company. **PLEASE NOTE:** Provider bills, canceled checks or receipts will not be accepted in lieu of EOB.
3. If you have secondary insurance, please submit copies of the EOB from both insurance carriers per date of service in order for your claim to be processed.
4. Claims will be processed within 2–3 business days of receipt. Your check will be mailed to the name and address specified below.
5. If you would like to have your reimbursement deposited directly into your checking account please include a copy of a voided check from that account. Funds should be available within 2–5 business days.

When complete

Either send by fax to
1-877-506-2665 or mail to:

DRC
PO Box 148
Richland, WA 99352

Customer Service
509-222-4486
kmiller@getdrc.com

Employee information

EMPLOYER NAME

EMPLOYEE LAST NAME

FIRST NAME

MI

DAY PHONE

- -

/ /

SSN

DATE OF BIRTH

EMAIL

ADDRESS

CITY

STATE

ZIP

ⓘ Does claimant have other medical (secondary) coverage?

Yes

No

Signature

To the best of my knowledge and belief, my statements on this claim form are complete and true. I understand that I am solely responsible for the validity of claims submitted to this Plan. I am claiming reimbursement only for eligible expenses incurred by myself, spouse and/or dependents during the plan year shown above and certify that these expenses have not been reimbursed under this plan or by any other source and that they will not be reimbursed by any other source or insurance. By providing my email address, I am requesting that all possible communications regarding this claim may be sent via email. I hereby authorize my reimbursement arrangement to be reduced by the amount(s) attached.

EMPLOYEE SIGNATURE

DATE

DISCLAIMER: DRC (Deductible Reimbursement Company) is an independent Third Party Administrator. It is not affiliated or owned by PayneWest Insurance.

© All rights reserved. Revised 2/29/2016

DRC Deductible
Reimbursement
Company